

Great Falls Public Library  
301 2<sup>nd</sup> Ave. North  
Great Falls, MT 59401-2593  
406 453-0349  
www.greatfallslibrary.org

**Great Falls Public Library Community Exhibit Application:**

Name of Exhibitor(s): \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Email Address: \_\_\_\_\_

Dates Requested for Exhibit: \_\_\_\_\_

Topic of Exhibit: \_\_\_\_\_

Space requested for Exhibit: \_\_\_\_\_  
(e.g. table on 2<sup>nd</sup> floor)

I have read and accept the terms of the Great Falls Public Library Exhibit Policy I (my organization) will abide by its Guidelines

Signed \_\_\_\_\_

Date \_\_\_\_\_

## **Community Exhibits:**

As part of our mission to empower the community and enhance the quality of life by providing individuals access to information and resources, the Great Falls Public Library provides the community with limited, temporary space for exhibits.. The Library welcomes community groups, organizations and individuals to use the various display areas. Space is provided for items of an educational, cultural, civic, or recreational nature. The space may not be used for exhibits that are commercial in nature, promote a specific religious concept, espouse partisan politics or demean groups or individuals.

Applications for exhibits will be granted on a first-come, first-serve basis. The Library shall have the final decision on the content and arrangement of all exhibits. Space for each exhibit will be determined by Library staff. The Library reserves the right to place limits on location, duration and size of exhibits.

It is the responsibility of the exhibitor to set up, maintain and remove the exhibit. Exhibits will normally be scheduled for a period of one calendar month. Exceptions must be approved by the Library Director.

The Library assumes no responsibility for either damage to or the preservation, protection, or theft of any item displayed or exhibited. All items placed in the Library are done at the owner's risk.

Exhibits do not imply endorsement by the Library.

The Great Falls Library Board of Trustees or the Director reserve the right to approve or disapprove any proposed exhibit and its location.