

**Great Falls Public Library
Board of Trustees
Tuesday, February 27, 2018
Great Falls Public Library, Montana Room
4:30 p.m.**

BOARD MEMBERS PRESENT: Ms. Dea Nowell, Ms. Whitney Olson and Ms. Mary Ellen Kropp

BOARD MEMBERS ABSENT: Mr. Mitch Tropila and Ms. Jane West

EX OFFICIO BOARD MEMBERS PRESENT: Ms. Jane Weber

STAFF PRESENT: Ms. Kathy Mora, Ms. Sara Linder-Parkinson, Ms. Debbie Stewart and Ms. Tina Cowhick

GUESTS PRESENT: None

Ms. Nowell called the meeting to order at 4:33 pm.

We had staff introductions before beginning the meeting. Ms. Stewart and Ms. Cowhick introduced themselves and talked about their positions at the Library and how they came to be at the Library. When they were done they left the meeting.

I. AGENDA APPROVAL

None

II. CONSENT ITEMS

Ms. Olson moved and Ms. Kropp seconded the motion to approve the consent items as presented. MOTION . . . passed unanimously.

III. OPERATING VOUCHERS

Ms. Nowell pointed out on the bottom of vendor sheet for 2221 – Library Foundation that the amount for Great Falls High School was missing decimal points. Ms. Linder-Parkinson advised that she would correct that.

Ms. Olson moved and Ms. Kropp seconded the motion to approve the operating vouchers as presented. MOTION . . . passed unanimously.

IV. DIRECTOR'S REPORT

There is a new courier in place at this time. They are Moon River Couriers and they are based out of Washington. The cost for this courier is about the same and they are submitting an RFP for permanent placement. Ms. Mora stated that Moon River provides service to Idaho, Washington and Montana so there is a possible expansion opportunity if they continue to be the courier.

We hosted the Offline conference the weekend of February 2nd. There were 34 people in attendance and 11 presenters. The conference presenters were all very good. There is a possibility that they may shift the meeting to a different time as the attendance numbers are down. This is mainly due to the travel commitment being difficult as the weather is always a factor. Moving the meeting is difficult because MLA By-Laws restrict when the meeting can be held. Ms. Olson asked what is presented at this conference. Ms. Mora explained that there were presenters for Collection HQ, cybersecurity and other technologyrelated topics.

Ms. Mora sent a link for the new online catalog to staff today and will forward that to the board members as well. There have been a few things to work out but they are finding solutions. If you have the opportunity please take a look at it and then email Ms. Mora any problems.

In the near future we may have 2 open Library Board openings. The removal of Ms. West is on the commission agenda for the March 6th meeting. Ms. Kropp's seat will be opening as well on June 30th. So if you may know someone interested please talk to them. Ms. Mora will email out the application to all board members as well as the job description.

Ms. Mora inquired about any interest in receiving the Board packet in an electronic form. All board members present stated this would be something that they would like. Ms. Mora will check with all other members to see if they would be interested as well. The packet for the March meeting will be sent out electronically.

V. CHAIRMAN'S REPORT

Ms. Nowell reported that she attended the Collection HQ portion of the Offline conference.

Ms. Nowell stated that she had attended the Staff catalog interface meeting and expressed that there are great things coming. It is a pretty intuitive interface and looked good.

Ms. Nowell handed out an email on net neutrality from the American Library Association. This email explained where they are at with it. This email is attached in this packet.

VI. BOARD REPORTS

None

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

None

IX. PROPOSALS/COMMENTS FROM TRUSTEES

Ms. Kropp explained about a recent purchase she had made of text books and how she had purchased these from the Friends of the Easton Library in Pennsylvania. She thought this may be something that we could look into doing. Ms. Mora advised that our Friends group is small but maybe if we had more information we could look into it. Ms. Kropp stated that she would get in contact with the program coordinator and get more information on how they started and how they feel it is working. She will bring to the next meeting.

It was asked if we had an update on the Book-A-Thon numbers and Ms. Mora did not have any new information.

Ms. Olson stated that she would be gone for the next meeting and Ms. Nowell stated that she would only be available by phone so a decision was made to move the meeting to March 20, 2018.

X. GFPL FOUNDATION REPORT

None

XI. PUBLIC COMMENT

None

XII. ADJOURNMENT

Ms. Kropp moved that the meeting be adjourned. Ms. Olson seconded. Meeting adjourned at 5:11 pm