

**Great Falls Public Library
Board of Trustees
Tuesday, September 26, 2017
Great Falls Public Library, Montana Room
4:30 p.m.**

BOARD MEMBERS PRESENT: Ms. Dea Nowell, Ms. Mary Ellen Kropp, Ms. Jane West, and Ms. Whitney Olson

BOARD MEMBERS ABSENT: Mr. Mitch Tropila

EX OFFICIO BOARD MEMBERS PRESENT: None

STAFF PRESENT: Ms. Kathy Mora and Ms. Sara Linder-Parkinson

GUESTS PRESENT: Ms. Jenn Rowell, Electric Reporter

Ms. Nowell called the meeting to order at 4:31 pm.

I. AGENDA APPROVAL

Ms. Nowell asked for any updates to the agenda.

II. CONSENT ITEMS

Ms. Nowell asked for any questions or concerns.

Ms. Olson asked if the date on page 3 of the minutes under public comments was correct or if there was another picnic coming up in September. Ms. Mora stated that the date was August 30th and we would correct the date.

Ms. Kropp moved and Ms. West seconded the motion to approve the consent items as corrected. MOTION . . . passed unanimously.

III. OPERATING VOUCHERS

Ms. Nowell asked for questions or concerns.

Ms. Olson asked for information on vendors as she was not familiar with the names. Ms. Mora explained that Brodart is our primary materials vendor, Cengage, Center Point, Ingram and Midwest Tape are also material vendors, EBSCO is where we purchase our periodicals, Shelby Promoter is a newspaper subscription, Sirsi is our automation system vendor, Unique is our collection agency and Vision Net is our Internet provider.

Ms. Olson asked if the Mastercard was for service charges and Ms. Mora stated that this was the charges for purchases. Ms. Olson asked who Demco was and Ms. Mora told her that was a library supply vendor.

Ms. West moved and Ms. Kropp seconded the motion to approve the operating vouchers as presented. MOTION . . . passed unanimously.

IV. DIRECTOR'S REPORT

Ms. Mora stated that we were working on the 2018 Holiday and Board Meeting schedules and she wanted to query the board to see if it would be a problem to move the December meeting to the 3rd Tuesday as the 4th Tuesday falls on Christmas Day and Library will be closed. There were no objections.

Ms. Mora discussed that the City Commission passed Resolution 10167 and this would require all board members to attend training. She will let everyone know when the training is set up. She thought that this may happen in January.

Ms. Mora explained about the panhandling on public property session that was held with City Attorney, Ms. Sara Sexe, and that it was a very hard topic to discuss but the information that was given was very helpful. This would require us to address a behavior and not the panhandling. One of the things that we need to do is educate our patrons that it is ok to say no and tell people to not bother them.

Achieve Montana, a company that offers college plans, is going to be advertising on the Bookmobile from November 1, 2017 to April 30, 2018. We will charge them \$675 for the advertising and that money will go to the Bookmobile for expenses or materials.

There is an article in the board packet this month that features Ms. Susie McIntyre. Please take a moment to read it. She is training for a triathlon, which is a great feat!

Ms. Mora invited all that wanted to attend the annual Raise-A-Pint event at Mighty Mo's on October 23, 2017 from 5:00-8:00 pm. Ms. Olson asked if this is a lucrative event and Ms. Mora stated that it raises some money but the advertising the foundation gets from it is great.

Ms. Mora wanted to remind everyone that the AAUW book sale starts October 18-28 so stop in if you get time.

The GFPL Foundation meeting was just held and Ms. Mora stated that our requests were approved. They approved the monies for the MT Library2Go, auto repair database, Collection HQ, and Materials. They approved \$82,000 for materials and \$28,000 of that was to make up for the loss of the State aide that we are not receiving this year.

V. CHAIRMAN'S REPORT

Ms. Nowell wanted to welcome Ms. Olson to the Library Board.

VI. BOARD REPORTS

None

VII. OLD BUSINESS

Ms. Kropp asked if anyone is bringing in eclipse glasses. Ms. Linder-Parkinson said that the Circulation department has collected about 20 to 30 pairs. Ms. Nowell asked if we had an address to send to yet and Ms. Mora verified that we did.

VIII. NEW BUSINESS

None

IX. PROPOSALS/COMMENTS FROM TRUSTEES

Ms. Olson asked if the board did much fundraising and Ms. Mora stated that in the past we have done a small amount but primarily the Foundation did the fundraising. Ms. Olson said that Bison Ford has a test drive event that can be a great fundraiser for up to \$6000. She stated that there will be an event at What Women Want for a different organization but if you would like to stop and see how it works to come down. This is an event that can be done 4 times a year. Ford donates \$20 for each person that test drives with a unique address, up to \$6000.

X. PUBLIC COMMENT

None

XI. ADJOURNMENT

Mr. Nowell moved that the meeting be adjourned. Meeting adjourned at 4:50 pm