

**Great Falls Public Library  
Board of Trustees  
Tuesday, February 28, 2017  
Great Falls Public Library, Montana Room  
4:30 p.m.**

BOARD MEMBERS PRESENT: Ms. Dea Nowell, Mr. Mitch Tropila, Ms. Mary Ellen Kropp and Ms. Mary Brinkley

BOARD MEMBERS ABSENT: Ms. Jane West

EX OFFICIO BOARD MEMBERS PRESENT: Ms. Jane Weber

EX OFFICIO BOARD MEMBERS ABSENT: Mr. Bob Kelly

STAFF PRESENT: Ms. Kathy Mora and Ms. Sara Linder-Parkinson

GUESTS PRESENT: Mr. Carlin Stafford, KFBB

There was a delay in starting the meeting as Board Members were discussing who would talk to Mr. Stafford from KFBB in regards to the Trepass Ordinance. It was decided that Ms. Mora would answer questions that he had and Mr. Tropila would represent the GFPL Board to speak to him.

Ms. Nowell called the meeting to order at 4:36 pm.

I. AGENDA APPROVALS

None

II. CONSENT ITEMS

Ms. Nowell asked a question regarding the circulation totals graph; does this include ebooks as well. Ms. Mora responded that this total does.

Mr. Tropila had a question about page 15 of the Board packet and was questioning the balance amount being -\$35,727.84 and if we were under due to property tax amounts differing from what we projected. Ms. Mora stated that a part of this is due to the generator on the Bookmobile being replaced and some other expenses with the arch out front that needed to be fixed. Mr. Tropila asked if there was anything to be concerned with. Ms. Mora stated no.

Ms. Brinkley and Mr. Tropila both asked what the charges to Kone were for. Ms. Mora replied that this was for the elevator maintenance.

Mr. Tropila also asked what the charges to Tom Earl were for and Ms. Mora answered that this is the company that provides snow removal for the Library parking lots.

Ms. Brinkley moved and Ms. Kropp seconded the motion to approve the consent items as presented. MOTION . . . passed unanimously.

### III. OPERATING VOUCHERS

Ms. Nowell asked for questions or concerns. There were none.

Mr. Tropila moved and Ms. Brinkley seconded the motion to approve the operating vouchers as presented. MOTION . . . passed unanimously.

### DIRECTOR'S REPORT

Ms. Mora made everyone aware in partial staff notes about the Trespass Ordinance and made sure to explain it thoroughly so there was no confusion about the proper way to handle this situation.

The Great Falls Public Library Foundation purchased a plaque to be placed by the mural of Alma Smith Jacobs. On February 20<sup>th</sup> Rocky Mountain Hardscapes delivered that plaque mounted to a rock that they had donated. At the time of delivery they also removed the shrubs that were in front of the mural and cleaned up the area as a donation as well. Mr. Steve Grout has contacted the artist about coming and doing some touch up on the mural as they had to work around the shrubs when they were painting. He will be coming back to do the touch up. Ms. Brinkley asked who had Rocky Mountain Hardscapes come and Ms. Mora said that was all arranged through the Foundation Board.

Ms. Mora said that she had sent out an invitation to all Board Members in regards to the induction of Alma Smith Jacobs in the Gallery of Outstanding Montanans at the Montana Capitol in Helena. This will take place on March 9, 2017 and she hopes that everyone can attend.

There is included in the packet a copy of an article from Library Journal talking about library elections and levies. There is quite a bit of good news in the article. Ms. Nowell stated that a big key is that we cannot wait until the last minute and that we have got to prep.

The 3rd annual Raise-A-Pint for the Great Falls Library Foundation is March 13, 2017 from 5:00 pm to 8:00 pm at Mighty Mo's. This event is normally well attended.

Ms. Mora talked about the patron that had returned a library book that he stole in 1982. Was a great story and the patron was extremely remorseful and he returned the book as well as a donation for the library. We do not currently have this book in our library but we have 2 of the movies based on the book and they have checked out quite regularly; one has checked out 99 times and the other 45. Ms. Mora said that it would make sense to add this book to our collection again. This book has been signed by the author; although it was made out to the patron that had taken the book. It also has been restored to its original condition removing most markings that it was a library book. The book is "Bid Time Return" by Richard Matheson.

We are currently working on specific sections of inventory and this is something that Library Volunteers are helping with. We started the large print collection today. Currently we have 38 consistent volunteers and we could not do so many projects without their help. Ms. Weber asked if there was someone that worked with volunteers and Ms. Mora told her that Ms. Linder-Parkinson is also the volunteer coordinator. Ms. Weber said that Lewis & Clark Interpretive Center also has a large volunteer staff and if we needed help that she would recommend contacting them. They have it set up for incentives for volunteers and a policy manual that may be a great tool for us.

#### IV. CHAIRMAN'S REPORT

Ms. Nowell briefly discussed the article that Ms. Mora included in the board packet about library elections and levies. She thought that this was very timely and there was a lot of good information received from Ms. McMullen. Ms. Nowell stated that everyone would have to be on board to make it effective. Ms. Brinkley thought it was interesting that all the libraries in California and Colorado passed. Mr. Tropila said when we do a survey with the public we need to ask the levy question. Ms. Mora agreed that they need to be direct questions. Ms. Nowell and Mr. Tropila thought that the article was very good and thanked Ms. Mora for including it.

#### V. BOARD REPORTS

Mr. Tropila stated that he went to another book club with Ms. Stewart and he saw that the group is growing. He said again that it was very good. Ms. Brinkley asked what time Saturday they met and Mr. Tropila advised it was at 10:00 am. Mr. Tropila said the book they read was "Pictures from an Expedition" by Diane Smith. Ms. Nowell asked if she was focusing on Montana authors or stories set in Montana.

Mr. Tropila wanted to send kudos out to Ms. Kestler at the Info desk. He stated that he had been looking for a book and asked for assistance from Ms. Kestler. All he gave her to go on was that it was a book with a red cover and about American history. She offered him two sections to look in and he walked to the first one and found it right away. Great job with all the help!

Ms. Brinkley wanted to send kudos out to Ms. Wilson. She said that she was at the gym talking to a friend and was recommending a good book to a friend but she forgot the author's name. She called the Information desk and reached Ms. Wilson who searched mystery writers / American writers and found the one that she was looking for. Great job!

#### VI. OLD BUSINESS

None

#### VII. NEW BUSINESS

None

#### VIII. PROPOSALS/COMMENTS FROM TRUSTEES

Mr. Tropila asked if the previously mentioned patron that had been kicked out of the Library for a year was going to appeal to the board. Ms. Mora answered that he had not been back. Ms. Weber asked how long the ban was and Ms. Mora responded it was a year.

Mr. Tropila pointed out on page 51 that the Big Sandy Library was having its opening and he asked if they could stop on the way to Havre and extend our congratulations. Ms. Nowell thought that would be a great idea and Ms. Weber suggested maybe bringing a plant to them.

#### IX. PUBLIC COMMENT

None

X. ADJOURNMENT

Ms. Nowell adjourned the meeting at 5:02pm.