

**Great Falls Public Library
Board of Trustees
Monday, September 17 2012
4:30 p.m.**

BOARD MEMBERS PRESENT: Ms. Judy Riesenber, Ms. Dea Nowell, and Mr. Mitch Tropila

BOARD MEMBERS ABSENT: Ms. Mary Brinkley, and Mr. Dennis Torgerson

STAFF PRESENT: Ms. Kathy Mora and Ms. Korri Shupe.

GUESTS PRESENT: Sharon Oakland

Ms. Riesenber called the meeting to order at 4:30 p.m.

I. CONSENT ITEMS

Ms. Nowell noticed on our personnel report we had three employees resign at the same time and was sorry to see that.

Ms. Nowell moved and Mr. Tropila seconded the motion to approve the consent items as presented. MOTION . . . passed unanimously.

II. OPERATING VOUCHERS

Mr. Tropila questioned what the Kone Inc charge was on page 19 of the September board packet. Ms. Mora explained it was part of our annual maintenance agreement with them for the library's elevators. Also, he questioned the charges on page 20 from the State of MT. Ms. Shupe explained it was a few different things, part of it was the elevator inspection charges and the other is office supplies we purchase through the state.

Mr. Tropila moved and Ms. Nowell seconded the motion to approve the operating vouchers as presented. MOTION. . . passed unanimously.

III. DIRECTOR'S REPORT

Ms. Mora began by noting we have 6 policy revisions this month that will need board approval.

Ms. Mora reported she has requested a bid from Enterprise Electric for two security cameras to be positioned at the front doors, directed to the exterior. The library has had multiple instances of stolen bikes and vandalism to the front. The system we are looking at is a wireless system. The library board agreed it would be a good idea to have cameras in the front of the building to provide security and hopefully deter vandalism.

IV. CHAIRMAN'S REPORT

Ms. Riesenber received a call from Sandra Hyde, who had spent her Christmas vacation evaluating the library's doll collection, what we had decided to do with the collection. Sandra

also told Ms. Riesenbergr that she never got a thank you for her donating her time or a follow up letter regarding the collection. Ms. Mora will check with Ms. Huey on why Sandra didn't receive a thank you. Ms. Mora is working with the City on how we can sell the dolls (and other items); right now the only way to sell any of them is on E-Bay.

Attended the Colors of Fall event and the Stanford librarian mentioned she was grateful that Ms. Mora has helped and been part of MTLibrary2Go.

Ms. Riesenbergr commented the travel program by Mark Mehta was excellent.

V. BOARD REPORTS

Ms. Nowell noted that the Missoula Library has a place in their front lobby where patrons can come and pick up free/exchange magazines. Thought this would be a great idea for our library.

Mr. Tropila had a meeting with Jennie Stapp and Judy Hart to brainstorm ideas to increase funding for libraries statewide.

VI. OLD BUSINESS

None.

VII. NEW BUSINESS

Ms. Nowell moved and Mr. Tropila seconded the motion to approve the Americans with Disabilities Act Policy as presented. MOTION . . . passed unanimously.

Mr. Tropila moved and Ms. Nowell seconded the motion to approve the Meeting Space Policy as presented. MOTION . . . passed unanimously.

Ms. Nowell moved and Mr. Tropila seconded the motion to approve the Photography and Recording Policy as presented. MOTION.....passed unanimously.

Mr. Tropila moved and Ms. Nowell seconded the motion to approve the Staff Personal Use of Library Services Policy as presented. MOTION . . . passed unanimously.

Ms. Nowell moved and Mr. Tropila seconded the motion to approve the Staff Personal Use of Telephones Policy as presented. MOTION . . . passed unanimously.

Mr. Tropila moved and Ms. Nowell seconded the motion to approve the Teen Scene Policy as presented. MOTION . . . passed unanimously.

VIII. PROPOSALS FROM TRUSTEES

None.

IX. PROPOSALS FROM OTHERS

Ms. Oakland asked if the library is still planning on trying to bring in a coffee vendor to the library. Ms. Mora explained the one vendor that was very interested decided it wouldn't work out and no other vendor has gotten back to us.

X. ADJORNMENT

Adjournment at 5:07 p.m.