

**Great Falls Public Library**  
**Board of Trustees**  
**Monday, June 27, 2013**  
**4:30 p.m.**

BOARD MEMBERS PRESENT: Ms. Judy Riesenber, Ms. Mary Brinkley, Ms. MaryEllen Kropp, Mr. Mitch Tropila, and Ms. Dea Nowell

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: Ms. Kathy Mora and Ms. Korri Shupe.

GUESTS PRESENT: None.

Ms. Riesenber called the meeting to order at 4:30 p.m.

**I. CONSENT ITEMS**

After responding to a question from Mr. Tropila about what vendors Gale Group, and Midwest Tape were used for Ms. Nowell moved and Mr. Tropila seconded the motion to approve the consent items as presented. MOTION . . . passed unanimously.

**II. OPERATING VOUCHERS**

Mr. Tropila moved and Ms. Brinkley seconded the motion to approve the operating vouchers as presented. MOTION. . . passed unanimously.

**III. DIRECTOR'S REPORT**

Ms. Mora began by reporting the MakerSpace program began on June 10. The program will run for 32 hours each week until August 16. The first week we had 163 participate in activities ranging from sewing pillows to robotics. We have adjusted the time of the program to close at 5:00 p.m. instead of 6:00 p.m., there were not enough kids during that last hour to stay open.

Our interns Haylee Clapshaw and Alyssa Hogan, along with staff member Sean Anderson and two teen volunteers, Katie and Mitchell have done a great job with the MakerSpace program.

The Friends of the Library had a very successful book sale in May. They brought in \$5133, an increase of \$1,800 from the previous year. They have already agreed to fund a variety of projects for the library totaling \$900. Mr. Tropila asked what the rest of the money will be used for. Ms. Mora explained they keep it for future library projects.

This is the first year the Friends utilized Better World Books for the distribution of the books leftover from the sale. The company collects used books from libraries and other entities and sends them where needed in the world. They pay for all the boxes, shipping labels and shipping costs. The library sent 201 boxes of books to them. The library will continue to use Better World Books not just for the book sale but also for the disposition of our books as well.

The Summer Reading Program started June 1. With MakerSpace and the Summer Reading Program the library has been very busy this month already.

We just recently found out that the City will be taking part of the second payment of the ECP from the library. The proposed amount will be \$104,500 a reduction from the city payment to the library. The reduction will be made up from library reserves. While the City and the County can not dictate how we spend our reserves this is the better option versus reducing library hours and staffing.

Ms. Mora reminded the library board that there would not be a meeting in July.

#### IV. CHAIRMAN'S REPORT

Ms. Riesenbergr asked when the Library Foundation started. Ms. Mora thought since 1968. Mr. Tropila asked if the foundation was aware that the City is taking the \$104,500 from us. Ms. Mora said they are not.

Ms. Riesenbergr will not be at the August board meeting, she will be at a reunion in Minnesota.

#### V. BOARD REPORTS

Ms. Nowell mention the last Pathfinders Meeting was really interesting. They had a presenter at the meeting that works with different museums and libraries throughout the country and this was his first time to Montana.

Mr. Tropila noticed several things in our partial staff minutes that he questioned:

- The laminator is still missing and we had to purchase a new one.
- We had a piece of art stolen from the first floor a few months ago and Nola's fish!
- Asked about the fax fees and if we are going to be raising the cost and if so why. Ms. Mora explained several months ago the City Manager asked all departments to look at their fees and see if they need to be adjusted. This is the reason we are looking at the fax fees along with others.
- Kids got stuck in the elevator again? Ms. Mora explained that some in this group had done this several months earlier and that they pull open the doors while it's moving which shuts down the elevator system. It has to be reset by Kone the elevator maintenance company when this happens and it can be down for days.

Mr. Tropila complimented Jude on all her great PR work!.

Ms. Nowell asked if the person we just hired in the information department was the one leaving. Unfortunately it is, her husband got a new job in a Lewistown so she is moving. The position will not be filled until her excess sick and vacation is paid out.

#### VI. OLD BUSINESS

None.

#### VII. NEW BUSINESS

None.

#### VIII. PROPOSALS FROM TRUSTEES

None.

IX. PROPOSALS FROM OTHERS

None.

X. ADJORNMENT AT 5:05 P.M.