

**Great Falls Public Library
Board of Trustees
Tuesday, June 21, 2016
Great Falls Public Library, Montana Room
4:30 p.m.**

BOARD MEMBERS PRESENT: Ms. Judy Riesenber, Ms. Dea Nowell, Ms. Mary Ellen Kropp, Ms. Mary Brinkley and Mr. Mitch Tropila

EX OFFICIO BOARD MEMBERS PRESENT: Ms. Jane Weber, Mr. Bob Kelly

BOARD MEMBERS ABSENT: None

STAFF PRESENT: Ms. Kathy Mora, Ms. Sara Linder-Parkinson, Ms. Tena Cobb

GUESTS PRESENT: Ms. Emily Birch, Ms. Sandi Welsh and Ms. Kyleen Welsh

Ms. Riesenber called the meeting to order at 4:30 p.m.

I. CONSENT ITEMS

Mr. Tropila brought forth a question regarding the operating transfer in and where it came from. The answer was that this is over and above what the management agreement with the City covers. This would be transferred to us from the City. There was also a question regarding the Internal Service Charges and it showed that fund code 48658 was at 100%. Would we go over in this area and Ms. Mora advised that we would not be going over on those charges as these charges are taken out at the beginning of the Fiscal Year. Ms. Brinkley moved and Ms. Nowell seconded the motion to approve the consent items as presented. MOTION . . . passed unanimously.

II. OPERATING VOUCHERS

Ms. Riesenber requested that the header on the top of the Vendor Summary forms be labeled with Library or Foundation. This will be corrected on the next board packet.

Ms. Nowell moved and Ms. Brinkley seconded the motion to approve the operating vouchers as presented. MOTION . . . passed unanimously.

III. DIRECTOR'S REPORT

Ms. Mora stated that the term for Ms. Riesenber has expired and that there were no applications received. They are extending the application deadline until June 24, 2017. Ms. Riesenber will continue on the board until further notice. If there are any applications received then Ms. Mora will email the board members. Ms. Kropp asked if the vacancy had been put in the Great Falls Tribune. Ms. Mora verified that it was in the paper.

Friends of the Library completed their book sale and it was the most successful sale that they have had up to this date. Ms. Dinah Woods and Ms. Carol Birkhead recognized Ms. Jude Smith for all her help with coordinating everything during the sale and assisting with the clean-up. Ms. Brinkley said that the letter was very nice.

The Book-A-Thon statistics attachment shows that the total for the funds raised for the Library in 2015 was \$36956.33. This year 100 percent of the moneys raised will be given to the Kids' Place to purchase Juvenile and Young Adult materials. This is experimental only and at this time it is not sure that it will continue the same way in years to follow.

Ms. Mora and Ms. Cobb met with Ms. Tess Garrison, Ms. Emily Birch and Ms. Sandi Welsh regarding the painting in the Kids' Place. At this time, we are still waiting on the contractor's bids to come back in. Ms. Garrison and her artists will be making a mock up to present their ideas.

Ms. Mora has been talking to Mr. Steve Grout about the mural on the outside of the building and he is still working on new portrait examples. Some of the issues are that the tree needs to be trimmed and that perhaps there should be 2 portraits instead of 4. One of the ideas for the 2 portraits is Paris Gibson and Alma Jacobs. Mr. Kelly asked about the tree problem and it was explained that the tree would need to be trimmed or removed and the cost associated with that. The City Forester has said that the tree does not need to be removed. Ms. Kropp asked about the black panels and Ms. Mora advised that they were browner and matches the other parts of the building. Mr. Tropila asked how soon we would like to move forward with this project as the board is not meeting in July. Ms. Mora advised that she would check with the artist for a mock up and then stay in contact with all board members as plans move forward. Ms. Nowell stated that Paris Gibson was instrumental in a library in Great Falls being established so this may be a better option then the ones that were previously presented. Ms. Mora did note that the artist was not keen on painting the stack as it would be duplication of works around town. Mr. Kelly would like a consideration to be made for Native American heritage when we are having these conversations. The artists from Conrad can do a lot and we could consider doing 2 portraits on the first panel and 1 on the second panel. Mr. Tropila also asked if there was a chance to locate a different picture of Sacagawea if that is a choice that is made.

Ms. Mora advised that there have been several problems with Audio Video materials and some movies have been put back into the anti-theft cases. The general and drama collections have been put in the cases and as movies come in and time allows Tech Services will be putting target stickers on the DVD's. These stickers would set off the alarms at the door. Hopefully, this would help with some of the theft that is occurring. Some of the issues with this solution are the cost of supplies and the shelf space needed with the anti-theft cases.

The position for Kids' Place Library Specialist has been vacated and job has been posted and is open to external applicants at this time. Ms. Cobb has been doing great with the Summer

Reading Program; with the help of Ms. Linder-Parkinson they have been doing a great job of getting volunteers in to help out.

The Friends of the Library is having their annual picnic in the Library Park is on August 9th. The Wilbur Rehmann Group will be performing again this year and there will be food and beverages provided. Hope that everyone can make it.

Ms. Mora verified that there is no board meeting in July.

All libraries are going to be losing access to the Online Databases at the end of August. We are working with other libraries to get something in place. We are hoping to come up with a solution. Mr. Tropila verified that the state library took a huge hit and the funds were rejected by many in the legislature. He advised to remember that this is an election year and said to remember to ask questions of your representatives. Asking if they are going to be supporting giving money to the state library is important; the money is there so make sure to ask. Ms. Riesenberg and Ms. Brinkley stated that this is good information to have.

Ms. Mora explained that we report our public computer access every month. We now have a new way to track wireless internet access. Ms. Kegel did a great job working on getting this in place. There are 2 different access points one for the staff and one for the public. The new statistics will be in the August packet.

Ms. Mora would like us to move forward with the sessions with Mr. Wilmarth. Please look at the planning documents she sent out and bring to the next meeting. Ms. Brinkley suggests thinking about goal number 1 quickly might be worth some thought soon. If everyone will think about it and email thoughts out that would be great.

IV. CHAIRMAN'S REPORT

None

V. BOARD REPORTS

None

VI. OLD BUSINESS

None

VII. NEW BUSINESS

Ms. Emily Birch came to the meeting in place of Ms. Garrison to present information on the art department painting the Kids' Place. She said that they are eager to paint the Kids' Place. They

have been talking about characters and colors. Ms. Birch has been looking in to the copyrights and making sure that they have everything in order when they get started. They have been discussing fundraisers and paint. They are hoping to raise enough that they can afford furniture as well. Ms. Brinkley asked if they had any ideas yet and was told that there was nothing set in stone and that they are looking for any ideas that anyone has. Ms. Birch also stated that they would like to do this project in August if possible. Ms. Mora brought up we are working on getting contractor bids to pay for the wall repairs and then to paint the base layer on the walls. Mr. Kelly asked if the kids would be getting credit in school for this project. Ms. Birch explained that they were trying to get AP back as it was lost this past year so this would work towards that. Ms. Riesenbergs asked if they were going to use a particular book series. Ms. Cobb stated that this is something that she would like the kids to figure out and decide. Ms. Birch explained that she has made a request to use some artwork from Eric Carle. Mr. Tropila expressed that they were doing a good job looking into things and he wondered how many kids would be involved. There hopefully will be 6 to 7 other kids working on this project. There will be some fundraising efforts as well and a few businesses have shown an interest in wanting to donate to the painting project. Ms. Birch also stated that one idea is to project the images on to the wall so that they were in the correct proportions. Mr. Tropila asked about the quotes from contractors. Ms. Mora stated that we are still waiting on the bids but The Friends of the Library have agreed to help with some of the funding. Ms. Weber asked if we were considering all ages when doing the project and Ms. Birch verified yes they were still brainstorming. Everyone was in agreement that this is a wonderful idea and thanked Ms. Birch for the effort that she has made so far.

Mr. Tropila moved and Ms. Nowell seconded the motion to approve moving forward with this new business project. MOTION . . . passed unanimously.

VIII. PROPOSALS FROM TRUSTEES

Thank you to Mr. Kelly and Ms. Weber for attending the meeting.

Ms. Brinkley asked about the Armed Intruder Class. Ms. Mora explained that Officer Clint Houston from the Great Falls Police Department came over and showed a video and when through statistical information. He also walked through the building and gave staff ideas on how to handle situations.

Ms. Brinkley wondered who the you is in the patron comments that helped with the resume. Ms. Mora answered that it was Ms. McIntyre.

Ms. Brinkley noted that she has seen Ms. Mora in the Circulation Department quite a bit recently. Ms. Mora stated she had been as she was helping out while staff is on vacations

IX. PUBLIC COMMENT

None

X. ADJOURNMENT

Ms. Riesenberq adjourned the meeting at 5:15.