

**Great Falls Public Library  
Board of Trustees  
Monday, January 27, 2014  
4:30 p.m.**

BOARD MEMBERS PRESENT: Mr. Mitch Tropila, Ms. Mary Brinkley, Ms. MaryEllen Kropp, Ms. Judy Riesenber, and Ms. Dea Nowell

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: Ms. Kathy Mora and Ms. Korri Shupe.

GUESTS PRESENT: None.

Ms. Riesenber called the meeting to order at 4:30 p.m.

I. CONSENT ITEMS

Mr. Tropila asked how many years Ann Lutz had worked here, after noticing on the personnel report that she was retiring. Ms. Mora thought it was 13 years she had worked for us.

Mr. Tropila also asked if the vendor US Postage Service Postage by Phone was who we paid for our postage and if so how often. Ms. Shupe explained it is how we add postage to our postage meter and we usually have to add money about three times a year.

After discussing the above Mr. Tropila moved and Ms. Kropp seconded the motion to approve the consent items as presented. MOTION . . . passed unanimously.

II. OPERATING VOUCHERS

Mr. Tropila moved and Ms. Brinkley seconded the motion to approve the consent items as presented. MOTION . . . passed unanimously.

III. DIRECTOR'S REPORT

Ms. Mora began her report by noting that the Foundation's Annual Book-A-Thon donations are still coming in but as of December 31 we had received \$31,690 from 443 donors. Compared to the same time as last we are down slightly, \$33,438 was received by 442 donors. The foundation has sent us a check for the first half of the donations received which is \$15, 845 and at the end of May we will receive the second check for the rest of the donations received from January thru May.

The library has added two new book clubs this month: Page Forward Wednesday and Page Forward Saturday. The Wednesday group had 3 attend and they are reading *The Hobbit*, and the Saturday group had 6 attend and they are reading *Goodbye Wives and Daughters*. Mr. Tropila is attending the Saturday group lead by Debbie Stewart and he commented that she did a great job and is looking forward to the next one.

Ms. Mora distributed pictures of the progress made by Pat Carroll, on the Little Libraries. Ms. Mora will be on the agenda for Art Taft's early morning news segments in February. Mr. Carroll

went around and gathered donations from Windsor Plywood and several other local vendors to help construct these libraries along with the grant we received from Neighbor Works. Ms. Mora is planning on contacting the high schools to see if we can get a class to help sand and paint them.

We are in the process of upgrading our public network bandwidth. We will be doubling the speed which will improve our patron's Internet usage. With the new system that we had Softworx install Sara is able to go in and give priority to certain types of data usage.

We had our first TedX talk on January 16 and had about 20 people attend. Ms. Brinkley asked why so much of our scheduling is on Thursdays? She would love to come but Thursdays she tends to have other commitments and would love to see some on Tuesdays also. Our next TedXGreatFallsLibrary will be on February 20.

The Library Foundation will vote tomorrow night to make a one time donation to us to purchase 40 new computers, \$8000 for a new telephone system update and money for materials. Ms. Brinkley asked if Ms. Mora could email them and let them know if the funds are approved for the projects.

#### IV. CHAIRMAN'S REPORT

#### V. BOARD REPORTS

Ms. Brinkley asked if the library had come up with a project for the boy that was trying to get his Eagle Scout. Ms. Mora said we had hoped to have him paint the Little Libraries but that wasn't approved by his leader because it was only part of the project and as of now we don't have another project that would work for him.

Ms. Riesenbergs mentioned that our new chairs are downstairs in the Cordingley Room. The library board all went downstairs after the meeting to see them.

Ms. Mora mentioned we have a lot of old office equipment and other miscellaneous furniture that we would like to dispose of, including our old meeting room chairs, we may do a silent auction for these items in the future.

Ms. Brinkley congratulated Ms. Mora on completing her requirements for the Montana Certification Program for Library Administrator Track Certificate.

Ms. Brinkley commented that Ms. Riesenbergs' Thank You notes are always very nice.

Ms. Brinkley discussed the Great Falls Tribune article about the individual that went to jail for keeping library material.

Mr. Tropila asked if we purchased a new fax machine and if we raised our fax machine fees. Ms. Mora told him we did get a new machine but we did not increase our fees as we discovered by checking other businesses we are fairly priced.

Mr. Tropila asked what the outcome was of the incident regarding the patron that overheard another patron's conversation and was offended by it. As the conversation was not directed at the patron there was not much we as a staff could do about it. We just sympathized with the

individual that was offended and if they were directing the conversation at the individual we would have asked them to stop but that was not the case.

VI. OLD BUSINESS

VII. NEW BUSINESS

Ms. Nowell moved and Ms. Brinkley seconded the motion to approve the 2014 Library Board Schedule as it was presented. MOTION . . . passed unanimously.

VIII. PROPOSALS FROM TRUSTEES

IX. REPORTS FROM OTHERS

X. ADJORNMENT AT 4:59 P.M.