

**Great Falls Public Library**  
**Board of Trustees Board Meeting**  
**Tuesday, October 25, 2022**  
**Great Falls Public Library – Cordingley Room (Basement of the Library)**  
*(Virtual access to meeting was available upon request)*  
**4:30 p.m.**

BOARD MEMBERS PRESENT: Ms. Anne Bulger, Ms. Jessica Crist (via zoom), Ms. Sam DeForest, Mr. Brad Eatherly, and Ms. Whitney Olson.

BOARD MEMBERS ABSENT:

EX OFFICIO BOARD MEMBERS PRESENT: Ms. Susan Wolff - City of Great Falls Commissioner

EX OFFICIO BOARD MEMBERS ABSENT: Mr. Don Ryan - Cascade County Commissioner

STAFF PRESENT: Ms. Susie McIntyre, and Mr. Aaron Kueffler

GUESTS PRESENT: Jill Baker – GFPL Foundation Director; Sandy Rice – GFPL Foundation Liaison; Jenn Rowell – The Electric

Ms. Olson called the meeting to order at 4:30 pm.

**I. AGENDA APPROVAL**

Ms. Olson asked if anyone had additional items to add or remove from the agenda approval.

Ms. Bulger moved that the Great Falls Public Library Board of Trustees approve the agenda items as presented. Ms. DeForest seconded the motion. Ms. Olson opened for any board discussion or public comment. Upon hearing none, Ms. Olson called for a vote. Motion passed unanimously.

**II. CONSENT AGENDA**

Ms. Olson asked if there were any questions or comments from the committee regarding the consent agenda items on pages 1-20, and the personnel report on page 21.

Ms. McIntyre answered questions as they were asked.

Mr. Eatherly moved that the Great Falls Library Board of Trustees approves the consent agenda as presented. Ms. DeForest seconded the motion. Ms. Olson opened for any

board discussion or public comment. Upon hearing none she called for a vote. Motion passed unanimously.

### **III. DIRECTORS REPORT**

Ms. McIntyre presented her Director's report and answered questions as they were asked.

### **IV. GFPL FOUNDATION REPORT**

Ms. Rice informed us that the book-a-thon letters will go out in November, after the election.

Mighty Mo Raise a Pint night was a success, a lot of people showed up.

### **V. CHAIRMAN'S REPORT**

Ms. Olson and Ms. DeForest attended the Montana Legislative Roadshow last week. Ms. McIntyre gave an overview of the purpose of the Montana Legislative Roadshow; she answered questions as they were asked.

### **VI. BOARD REPORTS**

Ms. DeForest informed us that she will be attending the Pathfinder meeting on Thursday and will report back next month.

### **VII. PROPOSALS/COMMENTS FROM TRUSTEES**

Ms. Crist asked questions regarding the library press releases and having outside council on retainer. Ms. McIntyre answered accordingly.

### **VIII. OLD BUSINESS**

#### COVID-19

Ms. McIntyre gave an update on COVID-19. She answered questions as they were asked.

#### MASTER PLAN UPDATE

Ms. McIntyre gave an update on the master plan. She answered questions as they were asked.

#### MILL LEVY UPDATE

Ms. Baker gave an update on Mill Levy Polling. Ms. McIntyre gave an update on the current status of the Mill Levy. She answered questions as they were asked.

### PUBLIC LIBRARY STANDARDS: TRAINING PLAN

Ms. McIntyre informed the board that we have met all the training required for the Public Library Standards for the year. She answered questions as they were asked. Ms. McIntyre opened up discussion on upcoming board training.

Ms. Crist moved that the Great Falls Public Library Board of Trustees adopts the Board Training plan as presented. Ms. DeForest seconded the motion. Ms. Olson opened for any board discussion or public comment. Upon hearing none, Ms. Olson called for a vote. Motion passed unanimously.

### **IX. NEW BUSINESS**

#### LIBRARY STRATEGIC PLAN

Ms. Olson discussed the current Strategic Plan and everything that has been accomplished.

Ms. Crist moved that the Great Falls Library Board of Trustees thank all the Great Falls Public Library Staff for their help in implementing the current strategic plan. Ms. DeForest seconded the motion. Ms. Olson opened for any board discussion or public comment. Upon hearing none, Ms. Olson called for a vote. Motion passed unanimously.

Ms. McIntyre proposed that the board take the vision of the Master Plan and put it into Strategic plan language. Ms. McIntyre answered questions as they were asked. Ms. Olson asked for input from the board. Ms. Crist recommended we continue the discussion at the next meeting.

### **X. PUBLIC COMMENT**

There was no public comment.

### **XI. ADJOURNMENT**

Ms. Olson asked if there were any other questions, upon hearing none she would entertain a motion.

Ms. DeForest moved that the Great Falls Library Board of Trustees adjourn the meeting. Ms. Bulger seconded the motion. Ms. Olson opened for any board discussion or public comment. Upon hearing none, Ms. Olson called for a vote. Motion passed unanimously.

Ms. Olson adjourned the meeting at 5:46pm.