

**Great Falls Public Library
Board of Trustees Board Meeting
Tuesday, March 22, 2022
Great Falls Public Library – Montana Room (Third Floor of the Library)**
(Virtual access to meeting was available upon request)
4:30 p.m.

BOARD MEMBERS PRESENT: Ms. Anne Bulger, Ms. Jessica Crist, Ms. Sam DeForest, and Ms. Whitney Olson.

BOARD MEMBERS ABSENT:

EX OFFICIO BOARD MEMBERS PRESENT: Mr. Don Ryan - Cascade County Commissioner (via zoom); Ms. Susan Wolff - City of Great Falls Commissioner

EX OFFICIO BOARD MEMBERS ABSENT:

STAFF PRESENT: Mr. Jerry Einan, Ms. Susie McIntyre, and Mr. Aaron Kueffler

GUESTS PRESENT: Ms. Jill Baker – GFPL Foundation Director and Mr. Bill Tacke - GFPL Foundation Liaison (via zoom)

Ms. Olson called the meeting to order at 4:30 pm.

I. AGENDA APPROVAL

Ms. Olson asked if anyone had additional items to add or remove from the agenda approval. If not, she would entertain a motion.

Ms. Crist moved that the Great Falls Public Library Board of Trustees approve the agenda items as presented. Ms. DeForest seconded the motion. Ms. Olson opened for any board discussion or public comment. Upon hearing none, Ms. Olson called for a vote. Motion passed unanimously.

II. CONSENT AGENDA

Ms. Olson asked if there were any questions or comments from the committee regarding the consent agenda items on pages 1-16, and the personnel reports on page 21. Upon hearing none, she asked for a motion.

Ms. DeForest moved that the Great Falls Library Board of Trustees approves the consent agenda as presented. Ms. Crist seconded the motion. Ms. Olson opened for any board discussion or public comment. Upon hearing none she called for a vote. Motion passed unanimously.

III. OPERATING VOUCHERS

Ms. Olson asked if there were any questions or comments from the committee regarding the operating vouchers on pages 17-20. Upon hearing none, she asked for a motion.

Ms. Crist moved that the Great Falls Library Board of Trustees approves the claims and payroll as presented. Ms. DeForest seconded the motion. Ms. Olson opened for any board discussion or public comment. Upon hearing none she called for a vote. Motion passed unanimously.

At this time Ms. McIntyre asked Mr. Einan to give a brief overview of who he is, what he does at the library, and how long he has worked at the library. Mr. Einan left the meeting after his introduction.

IV. DIRECTOR'S REPORT

Ms. McIntyre presented her Director's report. Ms. McIntyre answered questions as they were asked.

V. GFPL FOUNDATION REPORT

Mr. Tacke informed us that the Foundation is recruiting for two open positions on their board as well as looking at Ex Officio members. The next fundraising campaign will be the Give Great Falls event, May 2-6, followed by the Friends of the Library book sale May 12-14. The Spring Newsletter is also in the works.

VI. CHAIRMAN'S REPORT

Ms. Olson informed the board that she attended a Great Falls Flower Growers meeting with Ms. Baker. The Great Falls Flower Growers have been providing landscape service in the Library Park.

Ms. Olson assisted in the collecting of books for the Friends of the Library book sale.

Ms. Olson gave a review of her visit to the New York City Library. She has recommended that the board plan a group trip to some other libraries within the state. A discussion was had on providing public notice.

VII. BOARD REPORTS

Ms. DeForest attended a library sponsored book club last month.

VIII. PROPOSALS/COMMENTS FROM TRUSTEES

Nothing was reported

IX. OLD BUSINESS

COVID-19

Ms. McIntyre reiterated that the library is continuing to manage COVID 19 the best we can. The City County Health Department has given the library take home tests to hand out to the public. Ms. McIntyre answered questions as they were asked.

LIBRARY STANDARDS

Ms. McIntyre discussed the Annual Materials Budget. Ms. McIntyre answered questions as they were asked.

MASTER PLAN

Ms. Olson and Ms. McIntyre discussed the proposed focus group times. A discussion was had regarding who will be invited to the focus groups. Ms. McIntyre answered questions as they were asked.

X. NEW BUSINESS

LIBRARY BOARD APPLICATIONS

Ms. McIntyre opened a discussion on the only applicant for the opening.

Ms. Olson and Ms. McIntyre recapped past board appointments and the process that is taken. Ms. Olson asked if there were any questions, upon hearing none she would entertain a motion for recommendation of appointment.

Ms. DeForest moved that the Great Falls Library Board of Trustees recommend Brad Eatherly to the Great Falls City Commission for appointment to the Great Falls Public Library Board of Trustees. Ms. Bulger seconded the motion. Ms. Olson opened for any board discussion or public comment. Upon hearing none, Ms. Olson called for a vote. Motion passed unanimously.

XI. PUBLIC COMMENT

There was no public comment.

XII. ADJOURNMENT

Ms. Olson asked if there were any other questions, upon hearing none she would entertain a motion.

Ms. Crist moved that the Great Falls Library Board of Trustees adjourn the meeting. Ms. DeForest seconded the motion. Ms. Olson opened for any board discussion or public comment. Upon hearing none, Ms. Olson called for a vote. Motion passed unanimously.

Ms. Olson adjourned the meeting at 6:03 pm.