

**Great Falls Public Library
Board of Trustees Board Meeting
Tuesday, February 22, 2022
Great Falls Public Library – Montana Room (Third Floor of the Library)**
(Virtual access to meeting was available upon request)
4:30 p.m.

BOARD MEMBERS PRESENT: Ms. Anne Bulger (via zoom), Ms. Jessica Crist, Ms. Sam DeForest, and Ms. Whitney Olson.

BOARD MEMBERS ABSENT: Ms. Susan McCord

EX OFFICIO BOARD MEMBERS PRESENT: Mr. Don Ryan - Cascade County Commissioner

EX OFFICIO BOARD MEMBERS ABSENT: Ms. Susan Wolff - City of Great Falls Commissioner

STAFF PRESENT: Ms. Susie McIntyre, and Mr. Aaron Kueffler

GUESTS PRESENT: Ms. Jill Baker – GFPL Foundation Director and Mr. Bill Tacke - GFPL Foundation Liaison (via zoom)

Ms. Olson called the meeting to order at 4:30 pm.

I. AGENDA APPROVAL

Ms. Olson asked if anyone had additional items to add or remove from the agenda approval. If not, she would entertain a motion.

Ms. Crist moved that the Great Falls Public Library Board of Trustees approve the agenda items as presented. Ms. DeForest seconded the motion. Ms. Olson opened for any board discussion or public comment. Upon hearing none, Ms. Olson called for a vote. Motion passed unanimously.

II. CONSENT AGENDA

Ms. Olson asked if there were any questions or comments from the committee regarding the consent agenda items on pages 1-16, and the personnel reports on page 21. Ms. McIntyre answered questions from the board regarding the consent agenda. Ms. Olson asked if there were any additional questions, upon hearing none she asked for a motion.

Ms. DeForest moved that the Great Falls Library Board of Trustees approves the consent agenda as presented. Ms. Crist seconded the motion. Ms. Olson opened for any board

discussion or public comment. Upon hearing none she called for a vote. Motion passed unanimously.

III. OPERATING VOUCHERS

Ms. Olson asked if there were any questions or comments from the committee regarding the operating vouchers on pages 17-20. Upon hearing none, she asked for a motion.

Ms. Bulger moved that the Great Falls Library Board of Trustees approves the claims and payroll as presented. Ms. DeForest seconded the motion. Ms. Olson opened for any board discussion or public comment. Upon hearing none she called for a vote. Motion passed unanimously.

IV. DIRECTOR'S REPORT

Ms. McIntyre presented her Director's report. Ms. McIntyre answered questions as they were asked.

V. GFPL FOUNDATION REPORT

Mr. Tacke informed us that the funds raised for the Book-A-Thon is just under seventy-eight thousand. The campaign will continue through March. The next fundraising campaign will be the Give Great Falls event, May 2-6. The foundation continues to recruit for the two open positions.

VI. CHAIRMAN'S REPORT

Ms. Olson informed the board that Ms. Susan McCord has resigned from her position on the board. She has asked the board to email her or Ms. McIntyre with any suggestions on people to recruit. Ms. Olson reminded the board that the Friends of the Library book sale is scheduled for May 12-14. Book collecting will be every Saturday starting the first Saturday of March through to May 7. Ms. McIntyre gave a brief recap of the history of the book sale. Ms. Olson reported that she attended a library sponsored book club last month. Ms. DeForest also attended a library sponsored book club last month.

VII. BOARD REPORTS

Nothing was reported.

VIII. PROPOSALS/COMMENTS FROM TRUSTEES

Nothing was reported

IX. OLD BUSINESS

COVID-19

Ms. McIntyre reiterated that the library is continuing to encourage staff to wear masks and get vaccinated. If any staff member has any symptoms they need to stay home and get tested. Ms. McIntyre answered questions as they were asked.

LIBRARY STANDARDS

Ms. McIntyre discussed the Montana Public Library Annual Statistical Report. Ms. McIntyre answered questions as they were asked.

MASTER PLAN

Ms. McIntyre discussed the process and estimated time line of the Master Plan. Ms. McIntyre answered questions as they were asked.

X. NEW BUSINESS

BOARD TRAINING REVIEW

Ms. Olson reminded the board that they need to review the YouTube video of the City Board Training.

XI. PUBLIC COMMENT

There was no public comment.

XII. ADJOURNMENT

Ms. Olson asked if there were any other questions, upon hearing none she would entertain a motion.

Ms. Crist moved that the Great Falls Library Board of Trustees adjourn the meeting. Ms. DeForest seconded the motion. Ms. Olson opened for any board discussion or public comment. Upon hearing none, Ms. Olson called for a vote. Motion passed unanimously.

Ms. Olson adjourned the meeting at 5:55 pm.