

**Great Falls Public Library**  
**Board of Trustees Board Meeting**  
**Tuesday, January 25, 2022**  
**Great Falls Public Library – Cordingley Room (Basement of the Library)**  
*(Virtual access to meeting was available upon request)*  
**4:30 p.m.**

BOARD MEMBERS PRESENT: Ms. Anne Bulger (via zoom), Ms. Jessica Crist (via zoom), Ms. Sam DeForest, and Ms. Whitney Olson.

BOARD MEMBERS ABSENT: Ms. Susan McCord

EX OFFICIO BOARD MEMBERS PRESENT: Ms. Susan Wolff - City of Great Falls Commissioner

EX OFFICIO BOARD MEMBERS ABSENT: Mr. Don Ryan - Cascade County Commissioner (via zoom)

STAFF PRESENT: Mr. Jackson Burton, Ms. Nikki Robinson, Ms. Susie McIntyre, and Mr. Aaron Kueffler

GUESTS PRESENT: Mr. Bill Tacke - GFPL Foundation Liaison (via zoom)

Ms. Olson was running late; Ms. Bulger called the meeting to order at 4:30 pm.

Ms. McIntyre suggested that everyone introduce themselves since this was Ms. Wolff's first meeting. This included the staff introductions of Mr. Burton and Ms. Robinson.

**I. AGENDA APPROVAL**

Ms. Bulger asked if anyone had additional items to add or remove from the agenda approval. If not, she would entertain a motion.

Ms. Crist moved that the Great Falls Public Library Board of Trustees approve the agenda items as presented. Ms. DeForest seconded the motion. Ms. Bulger opened for any board discussion or public comment. Upon hearing none, Ms. Bulger called for a vote. Motion passed unanimously.

**II. CONSENT AGENDA**

Ms. Bulger asked if there were any questions or comments from the committee regarding the consent agenda items on pages 1-20, and the personnel reports on page 25. Ms. McIntyre answered questions from the board regarding the consent agenda. Ms. Bulger asked if there were any additional questions, upon hearing none she asked for a motion.

Ms. DeForest moved that the Great Falls Library Board of Trustees approves the consent agenda as presented. Ms. Crist seconded the motion. Ms. Bulger opened for any board discussion or public comment. Upon hearing none she called for a vote. Motion passed unanimously.

At this time Ms. Olson arrived and continued the meeting.

### **III. OPERATING VOUCHERS**

Ms. Olson asked if there were any questions or comments from the committee regarding the operating vouchers on pages 21-24. Upon hearing none, she asked for a motion.

Ms. Bulger moved that the Great Falls Library Board of Trustees approves the claims and payroll as presented. Ms. Crist seconded the motion. Ms. Olson opened for any board discussion or public comment. Upon hearing none she called for a vote. Motion passed unanimously.

### **IV. DIRECTOR'S REPORT**

Ms. McIntyre presented her Director's report. Ms. McIntyre answered questions as they were asked.

### **V. GFPL FOUNDATION REPORT**

Mr. Tacke informed us that the Book-A-Thon is doing very well. There will be two positions opening on the foundation board this spring and they will be recruiting for these positions. The finance and quarterly meetings are on hold until Ms. Baker is available.

### **VI. CHAIRMAN'S REPORT**

Ms. Olson reported that she attended a library sponsored book club last month. Ms. DeForest also attended a library sponsored book club last month.

### **VII. BOARD REPORTS**

Nothing was reported.

### **VIII. PROPOSALS/COMMENTS FROM TRUSTEES**

Nothing was reported

**IX. OLD BUSINESS**

COVID-19

Ms. McIntyre reiterated that the library is continuing to encourage staff to wear masks and get vaccinated. If any staff member has any symptoms they need to stay home and get tested.

LIBRARY STANDARDS

Ms. McIntyre informed everyone that nothing needed reviewed this month.

**X. NEW BUSINESS**

There was no new business.

**XI. PUBLIC COMMENT**

There was no public comment.

**XII. ADJOURNMENT**

Ms. Olson asked if there were any other questions, upon hearing none she would entertain a motion.

Ms. DeForest moved that the Great Falls Library Board of Trustees adjourn the meeting. Ms. Crist seconded the motion. Ms. Olson opened for any board discussion or public comment. Upon hearing none, Ms. Olson called for a vote. Motion passed unanimously.

Ms. Olson adjourned the meeting at 5:39 pm.