

Library Board Time Commitments:

1. Attend all regular and special meetings of the Board.

- Preparation for the monthly Board meeting includes reading and reviewing the monthly Board Packet which includes the Director's Report, Monthly Financial Reports, Monthly Statistical Reports, Meeting Minutes and other information relevant for Board decisions. Expect 1-2 hours of preparation.
- Regular meetings are held on the 4th Tuesday of every month. (Usually no meeting is held in August.) Expect 1-2 hours per meeting.

2. Participate in committees and activities as necessary.

The Board has several committees that need multiple members to serve, including the following:

- Logo committee – the logo committee is working hand in hand with the GFPL Foundation to choose new logos for each organization. Stakeholders from both boards and library employees are doing this work. Expect twice monthly meetings and approximately 10 hours of total commitment in 2023.
- Park committee – the park committee is working to address issues arising in the Library Park. Stakeholders include library staff, the board, the Foundation, patrons, neighbors and other community members. This is a longer taskforce with a higher time commitment. Expect twice monthly meetings and approximately 4 hours of work monthly through at least 2024.
- Capital campaign committee – the Foundation and Library boards are discussing next steps in a capital campaign to fund needed work around the building and park. The scope of the remodel and the funding necessary is in the most preliminary stages of being developed. We anticipate a varied meeting schedule with a large time commitment.
- County mill levy committee – Cascade County residents have not had the opportunity to vote on a mill to support the library. This committee will work on the feasibility of a mill levy campaign that would include the Belt and Wedsworth libraries. Expect a varied meeting schedule. The city mill levy committee worked approximately 5 hours per week in the early stages of the mill levy and 20 hours per week in the three months leading up to the city levy.

Library board members also serve as liaisons to the following. One board member fills each position.

- Foundation liaison – attend quarterly Foundation board meetings, attend Foundation fundraisers and other programming, work with Foundation director on various projects. Expect approximately 3 hours per month in meetings and other work.
- Pathfinder Federation liaison – Montana is divided up into six regions. Libraries within those regions have formed a federation. It's a formal and informal way to network and improve library services in Montana. Federations receive funding through the Coal Severance Tax monies that the state receives. In order for Great Falls Public Library to receive their designated Federation Funds, a designated Library Board member must attend the 2 yearly Federation meetings with the Library Director. These meetings are held in Fort Benton and generally run from 9:30 am to 3:30 pm.
- Great Falls Flower Growers Club liaison – Meet with the club both formally and informally to support them in their volunteer efforts in the Library Park