

**Great Falls Public Library  
Board of Trustees  
Monday, February 22, 2010  
4:30 P.M.**

**MINUTES**

BOARD MEMBERS PRESENT: Ms. Bunny Albers, Ms. Dea Nowell, Ms. Mary Brinkley, Mr. Mark Meyer, and Ms. Judy Riesenberg

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: Ms. Kathy Mora and Ms. Korri Shupe

GUESTS PRESENT: Ms. Sharon Oakland, Great Falls Public Library Foundation Liaison

Mr. Meyer called the meeting to order at 4:35 p.m.

I. CONSENT ITEMS

Ms. Riesenberg moved and Ms. Albers seconded the motion to approve the consent items as presented. MOTION . . . passed unanimously.

II. OPERATING VOUCHERS

Ms. Nowell moved and Ms. Riesenberg seconded the motion to approve the operating vouchers as presented. MOTION . . . passed unanimously.

III. STAFF REPORT

None.

IV. INTERIM DIRECTOR'S REPORT

We have hired a bookmobile driver, David Leonardelli. He has been training with Tina Cowhick. Mr. Meyer is neighbors with Mr. Leonardelli's family and they are all very happy he was hired.

Ms. Gwen Carter and Ms. Susie McIntyre have completed all of the modifications to the juvenile patron records that should not have computer access due to the request of the parent or guardian. The new profile is validating correctly in our time-print management system and will simplify the process of granting or denying the juvenile patrons access.

The foundation has passed on to us the overpayment check of \$22,000 for the Plaza construction. It will be applied to the purchase of adult non-fiction materials. We are planning on holding onto it until April when the Foundation's budget is completed for next year.

Amnesty Week, concluded on February 13. We had total of 144 patrons participate and waived \$645 in fines. Thank you to Circulation staff for helping making Amnesty Week a success.

We have reupholstered some of the chairs on the second floor with a donation we received. The chairs, which were originally purchased with Foundation funds, are starting to need repair. Great Falls Upholstery is replacing the cloth for a vinyl material and it will be much easier to keep them clean. Great Falls Upholstery is doing the work at a very reasonable price and is donating a 20% discount to us as a non-profit organization. We will be completing the other chairs as funding becomes available.

The initial budget overview with the Mayor and City Commissioners on February 19 went fine. Once we get payroll figures from the City Budget office we will start working on FY2011 budget.

Our partial staff minutes are not accurate on February 17. We did not receive the Ad-Club grant. We will have corrected minutes in the next packet.

The Pizza Hut fundraiser was not well received. Ms. Nowell suggested if we do it again to have the Circulation Staff hand out the coupons with each check out. Ms. Mora said the next time we try the fundraiser our YAAC group will be involved in helping spread the word also.

We still have one outstanding grant with PPL for \$10,000. This would be for young adult shelving. Ms. Brinkley asked who at the library writes the grants. Ms. Mora told her it depends on what we are applying for but Nola, Susie, and Kathy are usually the ones involved in the grant writing process.

## V. CHAIRMAN'S REPORT

None.

## VI. BOARD REPORTS

Mr. Meyer asked how the down-loadable audio books were going. Ms. Mora told him they are very popular. Ms. Brinkley asked if we will be adding e-books with the down-loadable audio. We have been asked that by others but it depends on the consortium and how much money is in the down-loadable budget.

Ms. Riesenbergs asked if the Budding Babies project is going to continue. Ms. Mora told her we hope to continue it but we need more funds to continue. We have put this on a Wish List to our Foundation because this was a well received project and the agencies involved have asked for more.

Mr. Meyer said the City has begun the process to fill the vacant director position. He wanted Ms. Mora to know the library board is very supportive of her. Ms. Oakland said the Foundation would like to send a letter in support of Ms. Mora to Mr. Doyon, the City Manager, and asked when they should plan to do that. Mr. Meyer said once the position is posted then they could send in the letter. Ms. Mora talked with Mr. Doyon and he

wants to advertise for the position regionally. Ms. Mora thanked the board for their support.

Ms. Brinkley said she called to let us know she would be late but couldn't get through our phone lines. Ms. Mora said she would check the system to make sure it was working properly but guessed it was the busiest time of day and all the backups were either gone for the day or in the meeting.

VII. OLD BUSINESS

None.

VIII. NEW BUSINESS

None.

IX. PROPOSALS FROM TRUSTEES

None.

X. PROPOSALS FROM OTHERS

None.

XI. ADJOURNMENT

Adjournment at 5:10 p.m.